Section: 4. Motor Vehicle Registration Requirements

Effective Date: 07/15/1994 **Revised Date:** 05/30/2024

Authority:

Administrative

Definitions:

 Permit to Sell - An authorization, issued by the Office of Motor Vehicles, that allows for the sale of a vehicle that was placed in storage or left in a repair facility and was subsequently abandoned by the owner

General:

- Cancellation of a Permit to Sell renders the permit invalid. This cancellation is usually requested when the registered owner of the vehicle reports to the towing and storage facility and claims their vehicle.
- All requests for cancellation of Permits to Sell are to be sent to the Specialized Vehicle Unit, HQ, for processing

Required Documentation:

- The original Permit to Sell
- A written statement on company letterhead explaining the reason for the request to cancel the Permit to Sell

Related Policies:

Section 4, Policy 20.00 Permit To Sell For Stored Repaired Vehicles