Louisiana Department of Public Safety

Office of Motor Vehicles

20.08 Self-Park Storage Facility Procedure for Abandoned Vehicles

Revised Date: 11/12/2026

Authority:
R.S. 32:1719
R.S. 32:1720
R.S. 32:1721
Administrative
To view Louisiana Statutes: https://legis.la.gov/legis/Home.aspx

Definitions:

- **Self-Park Storage Facility** - a parking facility, such as those found at airports and railway stations, that is manually or mechanically controlled.

General:

- **No Written Arrangement for Storage**
  - Storage garages and parking facilities where vehicles are driven in and left in storage must maintain a system that allows the length of time a vehicle has been stored to be readily determined within one week of its placement.
  - If a vehicle remains in storage for more than twenty days without a written storage agreement, the facility must submit an ***Official Report of Stored Vehicle*** to request owner and lienholder information from the Department.
  - After receiving the owner and lienholder information, the facility must follow the ***Permit to Sell*** procedure.
- **Written Arrangement for Storage**
  - If a vehicle is parked at a garage or parking facility with the intent to remain there over twenty days, a written arrangement must be made between the owner or his legal representative and the facility.
  - The vehicle will be considered "abandoned" after the agreed upon date and may be sold by the parking facility. In this case, it is not necessary to notify the Department or the owner.

Requirements:

- The application for a certificate of title must contain:
  - A completed vehicle application form (DPSMV 1799)
  - A notarized bill of sale.
  - A lien release, if applicable
  - A copy of the written storage contract between the owner or his legal representative and the facility. The contract MUST contain the following information:
    - The name and address of the owner, if different from the above person.

- The cost of storage and any other related costs as stated in the written agreement.
- A complete description of the vehicle including the VIN.
- The license plate number.
- The condition of the vehicle.
- The date that the vehicle was placed in storage.
- The date after which time the vehicle will be considered abandoned, not to exceed six months from the date of storage.
- Notice that when the vehicle is considered abandoned, it will be subject to sale by the storage facility owner.
- The signature of the owner or his legal representative.

Note: All files pertaining to self-park stored vehicles will be processed by the Stored Vehicle Unit, Headquarters Services.