Louisiana Department of Public Safety
Office of Motor Vehicles

Policy 94.00 License Plates Removed by Dealers
R.S. 47:505 B

Section: 4. Motor Vehicle Registration Requirements

Effective Date: 07/01/1989

Revised Date: 02/09/2001

General:

- R.S. 47:505 (B) requires dealers to remove and destroy the license plates from vehicles received by the dealer for resale. This excludes specialized plates (i.e., prestige, handicapped, apportioned, etc.) that can be transferred by the owner to another vehicle. The following procedures for vehicles received for resale will apply to new and used Louisiana motor vehicle dealers:

1.	The dealer must immediately remove and destroy the license plate, even if it is an out-of-state plate.
2.	The dealer must complete a Monthly Report of Louisiana License Plates Removed by Dealers Form (DPSMV4251), indicating all Louisiana license plates which have been destroyed, the date each plate was destroyed, and the VIN, make, and model of the vehicle. Specialized license plates which are not destroyed should not be listed on the form.
3.	The monthly report must be submitted to the OMV by the fifth of the month following the month the plate was destroyed. Dealers which have their files processed at a public tag agent location must submit the monthly report to OMV Headquarters, Attention: Data Preparation Unit. All other dealers must submit the monthly report to the local OMV field office. Example: Plates destroyed in March must be listed on the monthly report submitted to the OMV field office or public tag agent by April 5th.
4.	A temporary marker must be issued when the trade-in vehicle is sold.

- See Section 4, Policy/Procedure Statement #86.0 concerning "TR" (traded vehicle) flags.