

Section: 4. Motor Vehicle Registration Requirements

Effective Date: 11/12/2002 **Revised Date:** 12/05/2022

Authority: Administrative

Definition:

• Non-Notary State - A state that does not require notarization of title documentation

Required Documentation:

- If purchasing a vehicle from a non-resident of Louisiana, you must provide one of the following to prove that the seller is not a resident of Louisiana:
 - Supporting documentation to title is notarized by an out-of-state notary
 - Photocopy of the front and back of the seller's out-of-state driver's license/identification card
 - Notarized affidavit to verify the seller's out-of-state residency.
- If proof of out-of-state residency **cannot** be provided, it is assumed that the seller is a resident of Louisiana and is required to pay road use taxes for all vehicles imported to this state for use.
 - Taxes must be paid for any/all transfers recorded on the title document if one of the documents listed above cannot be provided, unless a tax exemption form issued by the Louisiana Department of Revenue can be provided or an act of donation is indicated for the transfer.
- All vehicles purchased from out-of-state dealers in non-notary states are exempt from notarization and proof of previous owner residency documentation.
- Requirements for Business Entities
 - Transfers of vehicles titled in the name of a company will not require further documentation if the company address indicated on the required paperwork is located in a state that does not require notarization.
 - If the company's out-of-state address is not indicated on the required paperwork, taxes will be due unless:
 - A check of the Louisiana Secretary of State Corporation indicates that there is no established office in Louisiana.
 - If the company is not incorporated, a statement on company letterhead verifying non-residency must be submitted with the title file.
 - Companies with locations in multiple states including Louisiana will not be taxed if the vehicle was imported for re-sale only, provided a notarized statement indicating that the vehicle was imported for re-sale purposes only and was not used on the roadways of Louisiana prior to being offered for sale.

Non-Notary States			
Alabama	Idaho	Missouri	South Dakota
Alaska	Illinois	Nebraska	Tennessee
Arkansas	Indiana	Nevada	Texas
California	lowa	New Hampshire	Utah
Colorado	Kansas	New Jersey	Vermont
Connecticut	Maine	New Mexico	Virginia
Delaware	Maryland	New York	Washington
Dist. Of Columbia	Massachusetts	North Dakota	West Virginia
Florida	Michigan	Oregon	Wisconsin
Georgia	Minnesota	Rhode Island	
Hawaii	Mississippi	South Carolina	

Related Policies:

Section 4, Policy 2.00 <u>Basic Requirements For Obtaining A Certificate Of Title</u> Section 4, Policy 48.00 <u>Out Of State Transfers And Reciprocity With Other States</u>